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GOVERNMENT OF ASSAM
GUWAHATI DEVELOPMENT DEPARTMENT
DISPUR, GUWAHATI-6.

Dated Dispur, the 6th April, 2011.

NO.GDD.38/2008/273

From : **Dr. A. K. Bhutani, IAS,**
Commissioner & Secretary to the Government of Assam,
Guwahati Development Department.

To : **The Joint Director,**
Finance (Economic Affairs) Department,
F-Block, Dispur, Guwahati-6.

Sub : **Action on Compliance of Conditions for entitlement of funds under
the Award of 13th Finance Commission.**

Ref. : Your letter No. FEA(SFC)171/2010/66, dated 11/03/2011.

Sir,

With reference to the subject matter and letter No. mentioned above, I am to inform you that following action have been taken from the Guwahati Development Department :-

Items	Action Taken
(i) Finance, Accounts & Budget.	b) Municipal Accounting Manual has already been prepared and submitted to Urban Development Department for adoption in all ULBs including Guwahati Municipal Corporation.
(vi) Levy of Property Tax	As per the provision of Guwahati Municipal Corporation Act, Guwahati Municipal Corporation is entitled to levy the property tax, including tax on all types of residential and commercial properties.
(vii) Property Tax Board	The Urban Development Department has already constituted the Common State Level Property Tax Board vide Notification No. UDD(M)31/2008/198, dated. 30/03/2011, which Board will function for Urban Development Department and Guwahati Development Department also.
(viii) Service Delivery Benchmarks.	The Guwahati Municipal Corporation has submitted the Service Level Benchmark for 13 th Finance Commission. The Guwahati Development Department has requested Ministry of Finance, Govt. of India for according approval to publish Service Level Benchmark in view of the enforcement of Model Code of Conduct in Assam for Assembly Election. Copies of Service Level Benchmark submitted by Guwahati Municipal Corporation and copy of letter to Ministry of Finance, Govt. of India are enclosed herewith.

This is for your kind information and necessary action.

Yours faithfully,



(Dr. A. K. Bhutani, IAS),
Commissioner & Secretary to the Government of Assam,
Guwahati Development Department.

Dated Dispur, the 6th April, 2011.

Memo No. GDD.38/2008/273-A,

Copy to :-

1. The Principal Secretary, Urban Development Department, Dispur, Guwahati-6.
2. The Commissioner, Guwahati Municipal Corporation, Panbazar, Guwahati-1.

By Order etc.,

(Dr. A. K. Bhutani, IAS),
Commissioner & Secretary to the Government of Assam,
Guwahati Development Department.

RO(ms)
6/4/11

ELECTION URGENT

**Government of Assam
Guwahati Development Department**

Dispur, Guwahati-781006

No GDD.38/2008/264,

Date Dispur, the 21st March, 2011

From : **Dr. A.K. Bhutani, IAS,**
Commissioner & Secretary to the Govt of Assam
Guwahati Development Department
Dispur, Guwahati-6

To : **Mr. Alok Chandra,**
Director, Ministry of Finance, Department of Expenditure,
Finance Commission Division,
11th Block, 5th Floor,
CGO Complex, New Delhi - 110003.
Fax : 011-24360647, email : Alok.chandra@nic.in

Sub : **Implementation of recommendation of 13th Finance
Commission - Publication of Service Level Bench Marks.**

Ref. : **Your letter No. 12(2)FCD/2010, dated. 23/09/2010.**

Sir,


In inviting a reference to the above, I am directed to say that The Bench Marks have been earmarked for declaration of Service Level Bench Marks which is enclosed. This needs to be published in Official Gazette immediately.

As we were aware, the Assembly Election in Assam to be held on 4th April, 2011 in the first phase.

Therefore, I would request you to kindly move the Election Commission of India for exemption for publication of the Bench Marks in the Official Gazette so that the same can be published by 31st March, 2011. The exemption is required due to the Model Code of Conduct being in force in the state due to forthcoming Assembly Election.

Enclo: As stated

Yours faithfully,



(Dr. A.K. Bhutani)

Commissioner & Secretary to the Govt. of Assam
Guwahati Development Department.

Memo No GDD.38/2008/264-A,

Date Dispur, the 21st March, 2011

Copy to :-

1. The Principal Secretary, Department of Finance (E.A.) for favour of information.
2. The Chief Electoral Officer, Assam for approval of the exemption in the code of conduct as stated above as this matter is time bound to be completed before 31st March, 2011.



Commissioner & Secretary to the Govt. of Assam
Guwahati Development Department.

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Office of the Commissioner
Guwahati Municipal Corporation :: Guwahati.

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No. GCS/78/10-11/72

Dated Guwahati, the 7th March 2011

From : Anurag Goel, IAS.
Commissioner,
Guwahati Municipal Corporation,
Guwahati.

To : ✓ The Commissioner & Secretary to the Govt. of Assam,
Guwahati Development Department,
Dispur, Guwahati.

Sub. : Declaration of Service Level Benchmarks as per Thirteenth
Finance Commission.

Sir,

With reference to subject mentioned above, it is to state that as per the guidelines of the Thirteenth Finance Commission, in order to claim general performance grant, each Municipal Corporation shall have to declare by the end of a fiscal year, the service standards for four service sectors – Water Supply, Sewerage, Storm Water Drainage and Solid Waste Management, proposed to be achieved by it by the end of the succeeding fiscal year.


The indicators for various service sectors as per the "Handbook of Service Level Benchmarks" were calculated for the Corporation area after collecting data from different departments as on date and the levels proposed to be achieved are also indicated in the 4 (four) tables enclosed herewith.

You are requested to kindly get the declaration / notification published in the State Govt Gazette before 31.03.2011 so that this condition is complied with to claim the performance grant.

This has the approval of Administrator, GMC.

Encl: As above.

Yours faithfully,


Commissioner,
Guwahati Municipal Corporation,
Guwahati.

Memo. No. GCS/78/10-11/72-A

Date: 07.03.2011

Copy to:

- 1) The Administrator, GMC, for favour of kind information.
- 2) The Joint Commissioner, GMC, for information.
- 3) The Chief Accounts & Audit Officer, GMC, for information.
- 4) The OSD, JnNURM Cell, GMC, for information.
- 5) File.

/
Commissioner,
Guwahati Municipal Corporation,
Guwahati.

Service Sectors : Water Supply Services

Sl. No.	Indicator	Level as in the year 2010-11 (Unit)	Level proposed to be achieved by 31.03.2012 (Unit)
1.	Household Level Coverage of direct Water Supply	22.43%	23%
2.	Per capita Quantum of Water	127.6 lpcd	128 lpcd
3.	Extent of Metering Water Connection	18.5%	20%
4.	Extent of Non Revenue Water	66.3%	62%
5.	Continuity of Water Supply	2 hours per day	2 hours per day
6.	Efficiency of Redressal of Customer Complaints	100%	100%
7.	Quality of Water Supplied	100%	100%
8.	Cost Recovery in Water Supply Services	60%	65%
9.	Efficiency in Collection of Water Related Charges	98.9%	99%

Commissioner,
Guwahati Municipal Corporation,
Guwahati.

N.B.: The levels proposed to be achieved and Guwahati Municipal Corporation by 31.03.2012 are just a target and Guwahati Municipal Corporation may exceed or fall short in achieving the declared targets due to many extraneous circumstances.

Service Sectors : Waste Water Management (Sewerage & Sanitation)

Sl No.	Indicator	Level as in the year 2010-11 (Unit)	Level proposed to be achieved by 31.03.2012 (Unit)
1.	Coverage of Toilets	100%	100%
2.	Coverage of Waste Water Network Services	0%	0%
3.	Efficiency in Collection of Waste Water	0%	0%
4.	Adequacy of Capacity for Treatment of Waste Water	0%	0%
5.	Quality of Treatment	0%	0%
6.	Extent of Reuse and Recycling of Waste Water	0%	0%
7.	Extent Cost Recovery in Waste Water management	0%	0%
8.	Efficiency in Redressal of Customer Complaints	0%	0%
9.	Efficiency in Collection of Sewerage Charges	0%	0%

**Commissioner,
Guwahati Municipal Corporation,
Guwahati.**

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Service Sectors : Solid Waste Management

Sl. No.	Indicator	Level as in the year 2010-11 (Unit)	Level proposed to be achieved by 31.03.2012 (Unit)
1.	Household Level Coverage of SWM Services through door-to-door Collection of Waste Charges	65%	70%
2.	Collection Efficiency	84%	90%
3.	Extent of Segregation of Waste at source	0%	5%
4.	Extent of Recovery of Waste collected	7.96%	8%
5.	Extent of Segregation of Waste	5.38%	6.5%
6.	Extent of Cost Recovery for the ULBs in SWM Services	25%	27%
7.	Efficiency in Redressal of Customer Complaints	100%	100%
8.	Efficiency in Collection of SWM Charges	25%	27%


**Commissioner,
Guwahati Municipal Corporation,
Guwahati.**

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Service Sectors : Storm Water Drainage

Sl. No.	Indicator	Level as in the year 2010-11 (Unit)	Level proposed to be achieved by 31.03.2012 (Unit)
1.	Coverage of Storm Water Drainage Network	188%	190%
2.	Aggregate Numbers of incident water logging reported in a year	756 Nos. per year	655 Nos. per year

**Commissioner,
Guwahati Municipal Corporation,
Guwahati.**

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ELECTION URGENT

Government of Assam
Guwahati Development Department
Dispur, Guwahati-781006

No GDD.38/2008/264,

Date Dispur, the 21st March, 2011

From : **Dr. A.K. Bhutani, IAS,**
Commissioner & Secretary to the Govt of Assam
Guwahati Development Department
Dispur, Guwahati-6

To : **Mr. Alok Chandra,**
Director, Ministry of Finance, Department of Expenditure,
Finance Commission Division,
11th Block, 5th Floor,
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Commissioner & Secretary to the Govt. of Assam
Guwahati Development Department.

o/l